Dawn LePage <dlepage@colchesterct.org>

Re: Resignation

1 message

Shannon Ramsby <sramsby@colchesterct.org> Thu, Mar 24, 2022 at 8:52 AM
To: Mario Hurtado <mhurtado@colchesterct.org>
Cc: Dawn LePage <dlepage@colchesterct.org>

Good Morning Mario.
Please generate a Transmittal Form to process her resignation. Let me know when you want to post.
Gracias.

On Thu, Mar 24, 2022 at 7:58 AM Mario Hurtado <mhurtado@colchesterct.org> wrote:

> Good morning,
> Sorry to hear, Alle, best of luck.
> Please let me know if there is anything I can do.
>
> *Mario G. Hurtado*
> *Director of Educational Operations*
> *Colchester Public Schools*
> *127 Norwich Avenue, Suite 202*
> *Colchester, CT 06415*
> *860-537-2296 Office*
> *860-918-1185 Cell*
> *mhurtado@colchesterct.org*
> ***"We create innovative thinkers for a dynamic world."***
>
> On Thu, Mar 24, 2022 at 7:36 AM Alle Floyd <afloyd@colchesterct.org> wrote:
>
> > March 24, 2022
> >
> > To whom this may concern,
> > Please consider this my two week notice of resignation. My last day at WJJMS will be Thursday, April 7th 2022. I have 3 remaining vacation days I wish to be paid out in my last paycheck.
> >
> > Sincerely,
> > Alexandra Floyd

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Sincerely,

Shannon Ramsby SPHR, SHRM-SCP
Director of Human Resources
Colchester Public Schools and Town of Colchester
127 Norwich Avenue, Suite 202
Colchester, CT 06415
860-537-7264
sramsby@colchesterct.org